

Rules of Conduct

@



Read
Learn
Discover
@ the library

Spokane Public Library
Administrative Offices
906 West Main
Spokane, WA 99201
www.spokanelibrary.org
509-444-5300

Rules of Conduct

Welcome to the Spokane Public Libraries. The Libraries are supported by the taxes of the people of Spokane who expect each of our facilities to be clean, comfortable, and safe places for selecting materials, reading, researching, studying, writing, and attending programs and meetings. To this end, the Library is responsible for establishing rules of conduct to protect the rights and safety of Library patrons, volunteers, and staff, and for preserving and protecting the Library's materials, equipment, facilities, and grounds. In addition, the Library has a strong commitment to intellectual freedom and to freedom of access to information.

Enforcement of these rules will be conducted in a fair and reasonable manner. Library staff and/or Spokane Police Officers will intervene to stop prohibited activities and behaviors. Failure to comply with the Library's established rules, regulations, and

policies could result in removal from the premises and exclusion from the Library for a period of one day to two years, or in arrest or prosecution. Violations could also result in the restriction and/or termination of Library privileges, including the use of Library computers and other equipment (RCW 27.12.290).

For the comfort and safety of patrons, volunteers, and staff, and the protection of Library property, the following actions are examples of conduct not allowed on Library property:

- ◆ Engaging in any activity in violation of Federal, State, Local or other applicable law, or Library policy.
- ◆ Failing to comply with a reasonable staff request.
- ◆ Carrying firearms and dangerous weapons of any type (except by law enforcement officers.)
- ◆ Being under the influence of alcohol/illegal drugs, and selling, using, or possessing alcohol/illegal drugs.

(continued on next panel)

- ◆ Verbally or physically threatening or harassing other patrons, volunteers, or staff, including stalking, staring, lurking, offensive touching, and obscene acts such as sex acts and indecent exposure.
- ◆ Soliciting or conducting surveys not authorized by the Library.
- ◆ Stealing, damaging, altering, or inappropriately using Library property in Library facilities or on Library grounds, including computer hardware and software, printers, copiers, phones, and other equipment.
- ◆ Trespassing in nonpublic areas, being in the Library without permission of an authorized Library employee before or after Library operating hours.
- ◆ Fighting or challenging to fight, running, pushing, shoving, or throwing things.
- ◆ Creating disruptive noises, such as loud talking, screaming, or banging on computer keyboards.
- ◆ Using audible devices without headphones or with headphones set at a volume that disturbs others. Using cell phones, pagers, and other communication devices in a manner that disturbs others.
- ◆ Using restrooms for personal grooming such as bathing or shampooing, shaving, haircuts, doing laundry, or changing clothes.
- ◆ Littering.
- ◆ Smoking, chewing, and other tobacco use in Library facilities.
- ◆ Entering the Library barefoot, without a shirt, with offensive body odor or personal hygiene, or being otherwise attired so as to be disruptive to the Library environment.
- ◆ Consuming food in public areas of the Library other than meeting rooms or coffee bar areas unless pre-approved by library administration.
- ◆ Using wheeled devices in Library buildings or on Library grounds, including skateboarding, roller skating, bicycling, scooters, and shopping carts (except for wheelchairs, walkers, and strollers). Bicycles are not allowed in the Library. Bicycle racks are provided outside.
- ◆ Lying down or sleeping in the restrooms or on any floor, couch, table, or seat in the Library. Blocking aisles, exits, or entrances with personal possessions or by sitting or lying down in them. Leaving unattended items in the Library.
- ◆ Neglecting to provide proper supervision of children (Spokane Public Library Safe Child Policy #10.3.2)
- ◆ Bringing pets or animals, other than service animals necessary for disabilities, into the Library, except as authorized by the Library Director.

(continued on next panel)

(continued on next panel)

Originally adopted by the Spokane Public Library Board of Trustees: September 16, 1993, Revised May 16, 2001, January 16, 2002, April 16, 2003 and September 21, 2005

Document # 10.3.1