

MINUTES OF THE BOARD OF TRUSTEES MEETING

February 13, 2020

The special meeting of the Spokane Public Library Board of Trustees was held on Tuesday, February 13, 2020 at the Downtown branch of the Library.

Present were:

MEMBERS

Ms. Mary Starkey, Chair of the Board
Ms. Lara Hemingway, Vice Chair of the Board
Mr. Nathan Smith
Mr. Casey Linane-Booey IV
Mr. Jim Kershner

COUNCIL LIASION

Ms. Kate Burke, Absent

LIBRARY DIRECTOR

Mr. Andrew Chanse

CALL TO ORDER

The meeting was called to order at 3:30pm by Ms. Starkey.

VISITORS

Rae-Lynn Barden
Penny Brown
Tara Neumann

NEW BUSINESS

2a. 2018 UTGO Library Capital Bond Fund #3365

Ms. Brown stated in March of 2019 we executed contracts with contractors for the Shadle and Downtown branches utilizing the GCCM model that was approved by the State of Washington. From this process we chose Walker Construction for the Downtown branch and Garco for the Shadle branch. Per the GCCM model, the construction companies have been working with the architects on pricing and design and now we are moving forward with the GMP amendments. We are re-establishing the not to exceed amounts from what had been approved in March 2019. Mr. Kershner moved to approve as requested to re-establish the "not to exceed" amount for construction costs to the full Group 4 budget and to include sales tax, bid and construction contingency and pre-construction design services. These construction cost estimates will be incorporated into the GMP amendment associated with the existing GCCM contracts. Mr. Smith seconded the motion. The motion passed unanimously.

2b. Approval of contract with mk Solutions

Mr. Chanse stated we put out a proposal for customer self-service solutions. Ms. Neumann stated this contract will not exceed \$1.3 million and noted this amount includes the purchase of two 24/7 libraries as well as automated materials handling. She noted there may be some minor edits to the volume of equipment pieces being purchased and to the underlying service level agreements, but the amount will not exceed the amount approved today. Ms. Starkey asked what budget item this will be paid from and Ms. Brown explained it is in the bond's equipment budget. Mr. Smith moved approve the entering a contract with mk Solutions not to exceed \$1.3 million. Ms. Hemingway seconded the motion. The motion passed unanimously.

PUBLIC COMMENT

None

EXECUTIVE SESSION

None

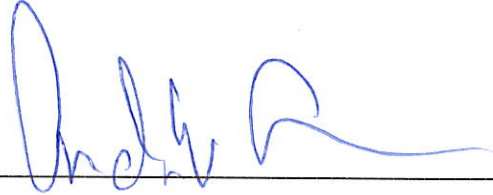
NEXT REGULAR MEETING

Tuesday, February 18th 4:30 p.m., Hillyard Library

ADJOURNMENT

The meeting adjourned at 3:48 pm.

Secretary



Chairman, Board of Trustees



Date

2/18/2020