

EFFECTIVE DATE: December 19, 2001

REVISED DATE: May 15, 2018

SUBJECT: POLICY ON LIBRARY ACCOUNTS

1. POLICY

- 1.1 Spokane Public Library requires customers to obtain library accounts to check out materials or use internet stations. At registration, library account applicants are required to provide identification. Eligibility for services will be determined through the following parameters and any administrative procedures.
- 1.2 Customers who live, work or attend a school within the municipal boundaries of the City of Spokane will be issued a resident account. Customers living within the service area of a library system with which the Spokane Public Library has a reciprocal agreement will receive a limited County account. Customers who live outside the municipal boundaries of Spokane County or within the municipal boundaries of Liberty Lake may purchase a non-resident account.
- 1.3 Businesses and nonprofit agencies that are located within the municipal boundaries of the City of Spokane or Spokane County (and not within the municipal boundaries of Liberty Lake) may obtain Spokane Public Library accounts for their facilities. A State of Washington license is required for non-profit agencies.
- 1.4 Teachers and school librarians in Spokane Public Schools or in any school located in the City of Spokane or parents who homeschool may obtain a resident Teacher account.
- 1.5 Volunteers who do not qualify for a resident or reciprocal account but who give a one-year commitment and a minimum of 5 hours per month may obtain a free non-resident account.
- 1.6 Denial of Service: Use of library account and/or services accessed with library account may be denied for due cause. Due cause includes, but is not limited to, failure to return library materials, pay assessed fines or fees, or violation of the Library's Code of Conduct or any other policy.