

## **MINUTES OF THE BOARD OF TRUSTEES MEETING March 17, 2026**

The regular monthly meeting of the Spokane Public Library Board of Trustees was held on Tuesday, March 17, 2026, in person at Liberty Park Library with virtual access via Zoom meetings.

Present were:

### **MEMBERS**

Ms. Shelby Lambdin  
Ms. Dani DeJaegher  
Ms. Mari Margil  
Ms. Alexi Castilla  
Ms. Kris Dinnison

### **COUNCIL LIASION**

Councilmember Kate Telis

### **LIBRARY DIRECTOR**

Mr. Andrew Chanse

### **CALL TO ORDER**

The meeting was called to order at 4:31pm by Ms. Lambdin.

### **VISITORS**

Skyler Noble  
Sam Day  
Jarrel Gooler  
Nicole Edwards  
Jennie Anderson  
Shelby Gow  
Ashley Lock  
Natalie Hilderbrand  
Lisa Cox  
Amanda Donovan  
Tara Neumann  
Denise Neujahr  
Cathy Bakken

### **CHANGES TO THE AGENDA**

None. Ms. DeJaegher moved to approve the agenda. Ms. Castilla seconded the motion.

### **APPROVAL OF FEBRUARY 17, 2026 MEETING MINUTES**

The visitors were not included in the proposed minutes and were added in the minutes presented at the board meeting. Ms. DeJaegher moved to approve the minutes as presented. Ms. Castilla seconded the motion. The motion passed unanimously.

### **APPROVAL OF FEBRUARY 2026 BILLS & CONTRIBUTIONS**

Ms. DeJaegher moved to approve the motion. Ms. Castilla seconded the motion. The motion passed unanimously.

## **FINANCIAL REPORT**

Ms. Edwards reported there were 45 days of operating costs in cash and investments. \$3,614,469 which includes reserve for capital in the amount of \$1,754,775, and is net of encumbrances balance of \$8,002. Ms. Edwards shared expenditure trends from February where total expenses were \$1,033,517.

Business Office News: Training tutorials for new software from the City. A few processes will change for reporting trends. Asset tagging will change and revert to the prior way of tracking.

Capital Bond: Final payout for construction to Alpine for the Nevada (B) property. Washington State Labor and Industries approved the notice of completion submission. Questions & Answers

- Ms. DeJaegher asked if everything needs to be retagged. Ms. Edwards said no but that we do have the option. The plan is essentially to re-tag items during their next inventory cycle which will be split up over a couple of years.
- Ms. Margil asked about the interfund charges and if they were anticipated. Ms. Edwards confirmed that they are as expected but at the end of the year there will likely be another true-up for all of the interfund account types
- Councilmember Telis asked what is in the interfund budget. Ms. Edwards broke down the various interfund charges.
- Ms. DeJaegher asked if the management system phases in or if it's completed transition. Ms. Edwards explained there is no phase out and the prior system was canceled all at once.

## **CHAIRMAN'S REPORT**

None

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Chanse reported he traveled to Tacoma to meet with other library directors. They discussed legislative priorities and future planning for strategy. Mr. Chanse explained some of the library's DEI efforts. There is a new vendor for self-check technology. There were Cat Tales culture passes added to the collection. The employee engagement survey was sent to staff. STAR Spotlight went to Jules Amante for a display she made at Central Library.

Questions & Answers

Ms. Castilla asked where the library love letters went. Ms. Noble explained they are in the office but they may be posted online.

Ms. Dinnison asked how many Cat Tales passes there are. Ms. Noble and Ms. Donovan explained there are two daily passes and each pass permits two adults and four children.

No further questions.

## **COUNCIL LIAISON REPORT**

Councilmember Telis explained there is a new express lane at council meetings. Councilmembers Telis and Dillon planned coffee with a council member. No further comment.

### **COMMUNICATIONS REPORT**

Ms. Donovan reported on the upcoming WCAG requirements to improve web accessibility on the library's website. All online platforms have been audited and updated by the Marketing and Communications and the Community Technology teams. Ms. Donovan shared other marketing efforts from February with statistics on engagement and media coverage.

- Ms. Margil asked if the WCAG requirements apply to the online catalog. Ms. Donovan confirmed that all online services, including the catalog, must be WCAG compliant and that the catalog is currently meeting scoring expectations for compliance.
- Ms. Dinnison asked if WCAG affects social media. Ms. Donovan confirmed that it does apply and that all posts will have alt-text.

### **PROGRAMMING REPORT**

Ms. Neujahr reported the programming team had 419 programs in February and shared the impact score and highlights from the month.

- Ms. Dinnison asked where the team does outreach. Ms. Neujahr explained there are outreach visits to schools, headstarts and ECAPS, Nuestras Racias, Unity in the Community, career fairs, and many more, and they have intentions to expand in the future.
- Ms. Dinnison followed up by asking if they have good communication with the schools. Ms. Neujahr confirmed.
- Councilmember Telis asked if there are outreaches to the other districts. Ms. Neujahr explained they work with District 81 because they are within the city limits.

### **NEW BUSINESS**

#### **13A. Science Speaks Spokane**

Ms. Bakken highlighted the library's partnership with Science Speaks Spokane, an organization that works to share more information and understanding about science with the community. She had the board do a demonstration where they made their own bouncy balls.

- Ms. Margil asked about the age group for these events during the summer. Ms. Bakken explained ages 6 to 18. The goal is to encourage kids at any age to engage with science and explore future science careers.
- Ms. Dinnison asked if Science Speaks is a nonprofit organization.



- Ms. Bakken confirmed.

**EXECUTIVE SESSION**

None

**PUBLIC COMMENT**

The public had the option to email [trustee@spokanepubliclibrary.org](mailto:trustee@spokanepubliclibrary.org) with any comments.

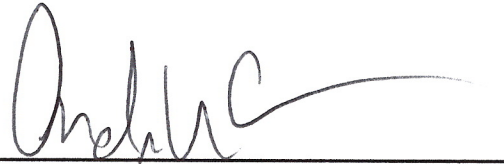
**NEXT REGULAR MEETING**

The next regular meeting will be Tuesday, April 21, 2026. Location will be at Shadle Park Library.

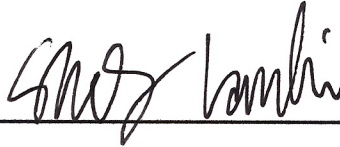
**ADJOURNMENT**

The meeting adjourned at 5:12pm.

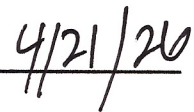
Secretary

A handwritten signature in black ink, appearing to be "Anahita", written over a horizontal line.

Chairman, Board of Trustees

A handwritten signature in black ink, appearing to be "Greg Lambin", written over a horizontal line.

Date

A handwritten date "4/21/26" written over a horizontal line.