

**REGULARLY SCHEDULED MEETING OF THE LIBRARY BOARD OF TRUSTEES  
OF THE CITY OF SPOKANE**

**MEETING NOTICE OF MAY 19, 2026 AT 4:30 P.M.**

NOTICE IS HEREBY GIVEN by the Spokane Public Library Board of Trustees, that a meeting of the Board will be held on May 19, 2026, commencing at 4:30P.M. at **Hillyard Library, 4110 N Cook St, Spokane, WA, Events Room**. The purpose of the meeting is to conduct the monthly board meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with board members, staff and presenters attending in-person and virtually.

\*Please note that public comments cannot be taken during the meeting, but the public is encouraged to submit their comments or questions in writing to:

[trustee@spokanelibrary.org](mailto:trustee@spokanelibrary.org)

Oral public comment will be accepted at the meeting for agenda items to be decided by the Board. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Board at [trustee@spokanelibrary.org](mailto:trustee@spokanelibrary.org) to request by 5:00 pm the day before the meeting so the Board can make arrangements for you to participate by phone at the meeting.

DATED THIS 15th DAY of MAY 2026.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs, and services for disabled people. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509-444-5340, 906 W. Main Ave, Spokane, WA, 99201; or [spokanelibrary.org/contact](http://spokanelibrary.org/contact). Deaf people or individuals who are hard of hearing may contact us for use of assisted listening devices in library meeting rooms. Please contact us forty-eight (48) hours before the meeting date.

## **LIBRARY LAND ACKNOWLEDGMENT STATEMENT**

All Spokane Public Library buildings sit on the traditional homelands of the four bands of the Spokane Tribe of Indians: Sntútʔulixʷi, Snxʷmeneʔi, Sčqesciṭni, and Sčewíleʔ (Upper Band, Middle Band, Lower Band, Chewelah Band). Since time immemorial, the Spokane Tribe of Indians has lived and cared for these grounds. Identifying themselves as “sqélixʷ,” or “Flesh of the Earth.” We pay our respects to their Elders – past, present, and emerging. We show gratitude to the land, river, and peoples who have been fishing, hunting, harvesting, and gathering here for generations. May we learn from one another’s stories, so that we may nurture the relationship of the People of the Spokane Tribe and to all those who share this land.

**BOARD OF TRUSTEES  
SPOKANE PUBLIC LIBRARY  
MAY 19, 2026, at 4:30PM  
HILLYARD LIBRARY (4110 N Cook St)**

**Board Action**

1. Call to Action
2. Visitors
3. Land Acknowledgment
4. Proposed Agenda: Adoptions or Changes Action
5. Approval of April 2026 Meeting Minutes Action
6. Approval of April 2026 Bills & Contributions - \$1,357,733.59 Action
7. Financial Report - Nicole Edwards Information
8. Chairman's Report Information
9. Library Executive Director's Report - Andrew Chanse Information
10. Council Liaison Report – Council Member Telis Information
11. Communications Report – Amanda Donovan Information
12. Programming Report – Jason Johnson Information
13. New Business
- a. Summer Reading Club Overview – Information  
        Denise Neujahr & Skyler Noble
14. Additional Items/Changes to the Agenda
15. Public Comment
16. Next Regular Meeting: Indian Trail Library on June 16, 2026
17. Executive Session: Personnel
18. Adjournment

## **MINUTES OF THE BOARD OF TRUSTEES MEETING**

### **April 21, 2026**

The regular monthly meeting of the Spokane Public Library Board of Trustees was held on Tuesday, April 21, 2026, in person at Shadle Park Library.

Present were:

#### **MEMBERS**

Ms. Shelby Lambdin  
Ms. Dani DeJaegher  
Ms. Mari Margil  
Ms. Alexi Castilla  
Ms. Kris Dinnison

#### **COUNCIL LIASION**

Councilmember Kate Telis

#### **LIBRARY DIRECTOR**

Mr. Andrew Chanse

### **CALL TO ORDER**

The meeting was called to order at 4:30pm by Ms. DeJaegher.

### **VISITORS**

Skyler Noble  
Amanda Donovan  
Sarafina Triveloni  
Jordan Hilker  
Denise Neujahr  
Vanessa Strange  
Shelby Gow  
Nicole Edwards  
Alina Murcar  
Sammi Day  
Jennie Anderson  
Jason Johnson  
Charles Hansen  
Lisa Cox  
Remelisa Cullitan  
Tara Neumann  
Ashley Lock  
Natalie Hilderbrand

### **CHANGES TO THE AGENDA**

A proposed change to remove the virtual component from the agenda was called forth after the previous decision to cease livestreaming the board meetings on Zoom. Ms. DeJaegher moved to approve the agenda. Ms. Castilla seconded the motion.

Ms. Dinnison moved to approve the minutes as presented. Ms. Margil seconded the motion. The motion passed unanimously.

### **APPROVAL OF MARCH 2026 BILLS & CONTRIBUTIONS**

Ms. Margil moved to approve the motion. Ms. Dinnison seconded the motion. The motion passed unanimously.

### **FINANCIAL REPORT**

Ms. Edwards reported there were 38 days of operating costs in available cash and investments. March balance is at \$3,325,697 which includes reserve for capital in the amount of \$1,754,775. Ms. Edwards shared expenditure trends from March, and total March expenses were \$1,027,593. Ms. Edwards highlighted some cost savings from the Facilities department where they purchased a used truck-mounted carpet cleaner which greatly improves the efficiency and timeliness of our carpet cleaning closure days.

Business Office News: The 2025 year-end tests were completed and all necessary asset tracking. Customer accounts were to be sent to collections again through FOLIO. No further questions.

### **CHAIRMAN'S REPORT**

None

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Chanse reported that he participated in meetings regarding budget and levy plans. Mr. Chanse explained there may be other items on the ballot. Salt Lake City library system visited Spokane Public Library to assess how they can efficiently adjust their operations. In DEI, the library planned to discuss *The Anti-Ableist Manifesto* next month and posted an Autism Acceptance Month blog. STAR Spotlight went to Nora Wilette for helping a customer in distress.

Mr. Chanse invited Lisa Cox to share information about the Teddy Bear Quilt program earlier in the month. Ms. Cox showcased the quilts that were made.

#### Questions & Answers

- Ms. DeJaegher asked if the levy ask would be slated for 2027 or 2028. Mr. Chanse explained that the levy would need to be on the 2027 ballot for the 2028 budget.

### **COUNCIL LIAISON REPORT**

Councilmember Telis shared some upcoming legislation and projects that Council is working on.

Ms. Dinnison asked who monitors and inspects housing. Councilmember explained that is being discussed and that they are working through details.

### **COMMUNICATIONS REPORT**

Ms. Donovan shared that the new issue of *Lilac City Local* was published. April is one of the team's busiest months for programming and library promotion, including: Food

Drive, National Library Week, Get Lit, Hope in the Community, and more. Central Library, Shadle Park Library, and South Hill Library won the Best of awards for *The Inlander* Best of issue.

- Ms. Dinnison praised the efforts surrounding budget communications. Ms. Donovan thanked her and acknowledged that budget explanation will be an ongoing series throughout the year in the library's communications.

### **PROGRAMMING REPORT**

Mr. Johnson reported that the programming team had 497 programs in March and shared the impact score and highlights from the month. There were 304 one-on-one sessions and consults. No further questions.

### **SAFETY & SECURITY REPORT**

Mr. Hilker shared how the safety trainings have been going on the dates where individual branches close for carpet cleanings. There are no training dates at Hillyard as they follow Shaw Middle School's safety guidance. The Safety and Security team led a self-defense discussion during the last staff training day. They led a CCTV audit and furniture audit to improve safety standards in the branch. Mr. Hilker shared other social services updates that occurred throughout the quarter.

### **Questions & Answers**

- Ms. Dinnison asked about safety at The Hive. Mr. Hilker explained the facility is locked, and there are low-level incidents. He explained there was a guard at The Hive.
- Councilmember Tellis asked about the violations of laws policy. Mr. Hilker explained what some of these incidents are and how broad it is.
- Ms. Castilla asked about the de-escalation training and if that is based off a curriculum. Mr. Hilker explained the resources he and his team used for the training.
- Ms. Margil asked about the next cycle of training and if the training happens twice a year. Mr. Hilker confirmed and explained training will start with Central Library again in June.
- Ms. Castilla asked about the ID event and about the providers participating. Mr. Hilker briefly explained which providers will be there.
- No further questions

### **NEW BUSINESS**

#### **14A. Community Technology 2026 Lyngsoe Systems Contracts**

Ms. Edwards explained the background on this item.

### Questions & Answers

- Ms. Dinnison asked if we lease the equipment and if they are new kiosks. Ms. Edwards explained we do not lease the equipment; it was purchased with capital bond dollars during our remodel and construction phases, and this is not for new equipment, but for software and licensing on the current equipment. Now that MK Solutions has dissolved their US-based customers.
- Ms. DeJaegher asked what MK was charging annually. Ms. Edwards explained it was \$97,000 annually for the library's portion, and then there is a separate software licensing cost.
- No further questions.

A motion was presented for the Board to approve the Spokane Public Library to enter into two agreements with Lyngsoe Systems for the maintenance service and software licenses for the library and for the Spokane middle schools in the amount of \$97,853 before applicable taxes or duties. Ms. Dinnison moved to approve the motion. Ms. Castilla seconded the motion. The motion passed unanimously.

### **14B. Community Technology 5-Year Comprise Technologies, Inc.**

Ms. Edwards explained the background on this item.

The Comprise software is no longer supported on the equipment we have. A motion was presented for the Board to approve the Spokane Public Library to enter a five (5) year agreement with Comprise Technologies, Inc. for the public scanning and printing equipment, credit card terminal equipment, and maintenance and software licenses. The first two (2) years totaling \$79,099.35 after freight and taxes. This motion also authorizes continued software licensure purchases for years 2028 through 2030.

There would not be equipment purchased after 2028.

### Questions & Answers

- Ms. Margil asked if Comprise would extend their support through this year and next year and clarified if we need new equipment. Ms. Edwards explained the equipment would depreciate and that it would be replaced this year.
- Ms. Margil asked what happened to the equipment after we've replaced it. Ms. Edwards explained it would be scrapped as there is no resale value or prolonged use.
- Ms. Margil asked if it could be reused. Ms. Neumann explained how the new equipment would function better for this and that the old equipment doesn't accommodate many solutions.
- Ms. DeJaegher asked if the equipment can interface with any provider and Ms. Edwards explained that yes, this new equipment is open-source so that we have

more control over the functionality and would have option to go with various different providers instead of being handcuffed to a single-source.

- Ms. Castilla asked how this would support the new credit card scanners. Ms. Edwards explained there is a long-term solution to replace scanners as they are required by either licensing or changing card regulations. Typically the lifespan of a card reader is about five to six years.
- Ms. Lambdin moved to approve the motion. Ms. Margil seconded the motion. The motion passed unanimously.

#### **14C. Display and Distribution of Printed Materials Policy Update**

Mr. O'Malley provided background on this item. The items displayed on the Community Board should reflect actionable items that are time sensitive.

##### Questions & Answers

- Ms. DeJaegher asked if branch managers would still have oversight over the boards. Mr. O'Malley confirmed that this would provide more guidelines for approval.
- Ms. Castilla asked about the item of discussion of religious groups versus promotion of religious texts. Mr. O'Malley explained how people gathering would be permitted but not the promotion of texts. Ms. Castilla asked for more clarification. Mr. O'Malley determined that there would need to be a date rather than evergreen, standing content.
- Discussion occurred about the potential loopholes for this policy.
- Ms. Dinnison asked about the timeline of an item on the board, and Councilmember Telis clarified. Mr. O'Malley stated items would be up for thirty days prior to removal.
- No further question.

Ms. Dinnison moved to approve the motion. Ms. Lambdin seconded the motion. The motion passed unanimously.

#### **14D. Security Camera and Video Monitoring Policy Update**

Mr. O'Malley provided background on this item and asked the board to rename and revise this outdated item. Mr. O'Malley highlighted the changes from the previous policy to the revised version.

##### Questions & Answers

- Councilmember Telis asked how Federal agencies would be treated in this policy. Mr. O'Malley explained they would need to go through the public records software or through Mr. Chanse.

- Ms. Castilla asked if the library tracks requests from law enforcement. Mr. O'Malley confirmed and explained this would strengthen the record keeping. Mr. Hilker provided some details on this process.
- Ms. Castilla asked how this would work if law enforcement shared with another entity. Mr. O'Malley confirmed.
- Ms. Dinnison asked if this would only apply to video or other tracking of customer information. Mr. O'Malley explained this covers visual representation of library activities. He explained his reasoning.
- Ms. DeJaegher asked about how Hillyard and the relationship with Shaw Middle School factors into this policy. Mr. O'Malley explained they are working through this with schools to ensure they are not violating student privacy. Mr. O'Malley explained how this would work with a student who is in library footage. Ms. DeJaegher asked if this nuance would need to be highlighted in the policy. Ms. Lambdin added some wording that could be added in accordance with school policy. Mr. O'Malley stated he could add that.
- Ms. Margil asked if law enforcement would need a warrant for footage. Mr. O'Malley explained the Spokane Police Department would be represented. Any other entity would need to move through a public records request or through Mr. Chanse.

Ms. Lambdin entertained a motion to approve the policy with the amendment as it relates to any relationship with Spokane Public Schools. Ms. Dinnison seconded the motion. The motion passed unanimously.

#### **14E. Election of Officers**

Mr. Chanse explained officers were determined in January with Ms. Lambdin as chair and Ms. DeJaegher as vice chair. Ms. Dinnison moved to approve the motion. Ms. DeJaegher seconded the motion.

#### **14F. Finance Subcommittee**

Ms. Lambdin and Ms. Margil volunteered to fill these roles. Ms. Dinnison moved to approve the motion. Ms. Castilla seconded the motion. The motion passed unanimously.

#### **14G. Director Evaluation Subcommittee**

The board was asked to determine committee members. Ms. Dinnison and Ms. Castilla volunteered. Ms. Castilla moved to approve the motion. Ms. Margil seconded the motion. The motion passed unanimously.

#### **14H. SPLF Liaison**

The board was asked to determine Ms. Castilla. Ms. Dinnison moved to approve the motion. Ms. Lambdin seconded the motion. The motion passed unanimously.

#### **14I. Friends Liaison**

Ms. DeJaegher offered to continue being the liaison and updated the Board about the Book Sale April 23<sup>rd</sup> through 25<sup>th</sup>.

#### Questions & Answers

- Ms. Castilla asked how to become a Friend. Ms. DeJaegher explained you can become a Friend online. Ms. Noble added you can become a Friend at the door of the presale on Thursday.
- Ms. Castilla asked how much it costs to become a Friend. Ms. Noble explained it's \$15 for an individual and \$25 for a family.

Ms. Dinnison moved to approve the motion. Ms. Lambdin seconded the motion. The motion passed unanimously.

#### **14J. Beaver Bots Presentation**

Remelisa Cullitan explained how they use Beaver Bots to empower children to use machinery without risk of injury and did a demonstration with the trustees. The board chatted amongst themselves. No further questions.

#### **EXECUTIVE SESSION**

The board was dismissed for an executive session about real estate for a period of 20 minutes at 6:03pm. The meeting was recalled into session at 6:23pm.

#### **PUBLIC COMMENT**

The public had the option to email [trustee@spokanelibrary.org](mailto:trustee@spokanelibrary.org) with any comments.

#### **NEXT REGULAR MEETING**

The next regular meeting will be Tuesday, May 19, 2026. Location will be at Hillyard Library.

#### **ADJOURNMENT**

The meeting adjourned at 6:23pm.

Secretary \_\_\_\_\_

Chairman, Board of Trustees \_\_\_\_\_ Date \_\_\_\_\_

## SPOKANE PUBLIC LIBRARY

We, the undersigned Board of Trustees of the Spokane Public Library, Spokane, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that claims are approved for payment in the amount of \$ 1,357,733.59 on this 19th day of **May, 2026.**

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Chairman, Board of Trustees

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Executive Director

### **FUND #1300 LIBRARY OPERATIONS**

Operations & Capital Expenditures (#2026-04-001 through #2026-04-118)	\$	359,092.42
Salaries, Wages & Benefits		791,790.49
Interfund Charges		160,847.80
Purchase Cards		20,964.97
Vendor payments via City		131.46
Permits paid directly to City		840.84
E-Rate USAC Internet Discount		-
Receivables processed - SPS books & software		(27,530.16)
Other (refunds and adjustments)		-
TOTAL PAYMENTS FOR: <b>Period 04 - 2026</b>	\$	<u>1,306,137.82</u>

### **FUND #1940 CHANNEL FIVE RESERVE FUND**

Equipment Expenditures (#2026-CMTV-04-001 through #2026-CMTV-04-003)	\$	51,595.77
TOTAL PAYMENTS FOR: <b>Period 04 - 2026</b>	\$	<u>51,595.77</u>

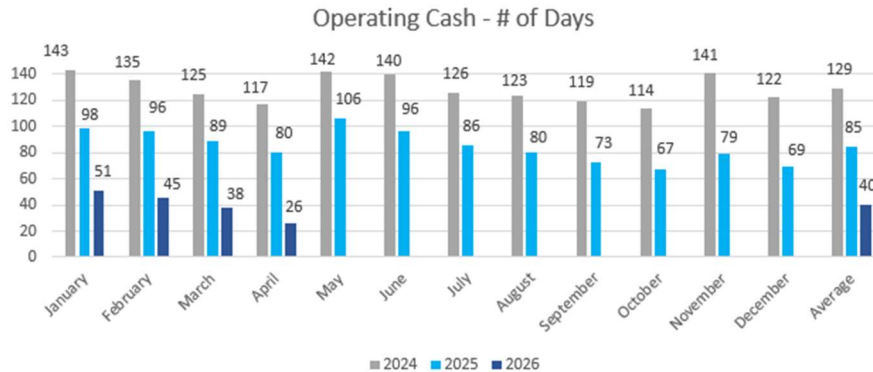
# Library Financial Update – May 19, 2026

## **APRIL 2026**

Nicole Edwards

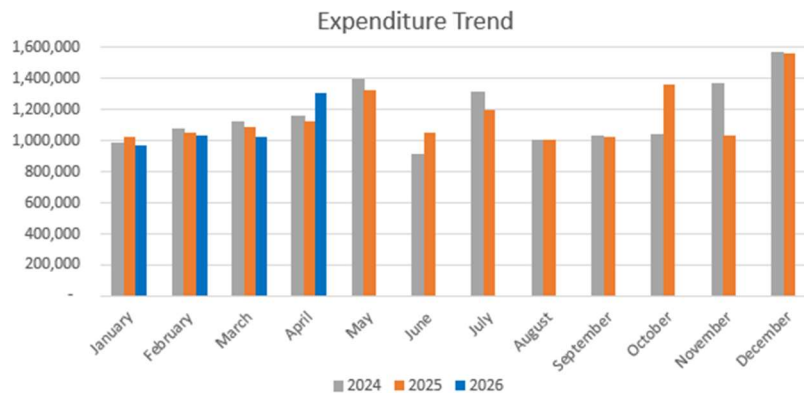
### **Cash & Investments Trend**

As of April month-end the library has the ability to cover 26 days in operating costs in available cash and investments and that balance is at \$2,815,237 (this includes \$1,754,775 in reserves and net of \$65,701 encumbrances).



### **Expenditure Trend**

Total April expenses were \$1,306,138 and of that amount personnel costs totaled \$791,790, interfund charges posted to our interfund accounts totaled \$160,848 (\$112,745 of this is for city indirect second quarter), books and materials were purchased in the amount of \$135,715, we paid Lyngsoe Systems for our kiosk and book drop software (as approved in last month's Board meeting) for \$81,881, and utilities came to a total of \$28,488.



### **Business Office Updates**

- Update on the WA State Clean Buildings Act HB 1257 from May 2019 and was expanded in 2022 by the WA State Department of Commerce intended to bring energy efficiency to existing buildings (ASHRAE standard 100-2018) via Energy Use Intensity (EUI) performance metric to meet goal of improved environmental impact (EUI of 65 for climate zone 5B). Requires an energy audit report.
  - Central Branch: Tier 1 building over 90,000 sq. feet – compliance date 6/1/2027
  - Shadle Park Branch: Tier 2 building 20,000-90,000 sq. feet – compliance date 7/1/2027Currently registration process and applications are submitted to administer account for each tier branch. Plan – file for “Financial Hardship Exemption” which is valid for one 5-year term (summer 2032).
- 2027/2028 Biennium budget is underway. Library will continue to adopt one year at a time.

**SPOKANE PUBLIC LIBRARY**  
**Balance Sheet**  
**April 2026**

**ASSETS:**

CASH ON HAND	\$ 250,008
PETTY CASH	3,000
ADVANCE TRAVEL - PETTY CASH	10,000
INVESTMENTS	2,596,968
ACCOUNTS RECEIVABLE	8,787
ACCOUNTS RECEIVABLE GOV'T	33,962
TAXES RECEIVABLE - LEVY LID LIFT	<u>2,498,428</u>

**TOTAL ASSETS** **\$ 5,401,153**

**LIABILITIES:**

ACCOUNTS PAYABLE	\$ 5,211
ESCHEAT PROPERTY	98
DEPOSITS/OTHER PAYABLES	112,146
Due to Other Funds City Audit	<u>134,486</u>

**TOTAL LIABILITIES** **\$ 251,942**

**FUND BALANCE:**

RESERVE FOR CAPITAL REPLACEMENT	\$ 1,754,775
ASSIGNED FUND BALANCE/CURRENT YR NET REVENUE	<u>3,372,839</u>

**TOTAL FUND BALANCE** **\$ 5,127,614**

**TOTAL LIABILITIES & FUND BALANCE** **\$ 5,401,153**

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Combined Statement of Revenue and Expenditures**  
**For the period January 1, 2026 through April 30, 2026**

	Budget	Monthly	YTD	Encumbrance	Difference	%
<b>REVENUE</b>						
TAXES	\$ 2,494,967	\$ -	\$ -	\$ -	\$ (2,494,967)	0%
INTERGOVERNMENTAL REVENUES	102,369	-	10,054	-	(92,315)	10%
CHARGES FOR SERVICES	37,000	1,150	10,613	-	(26,387)	29%
FINES & FORFEITS	35,000	2,707	10,346	-	(24,654)	30%
MISCELLANEOUS REVENUES	363,442	10,652	61,905	-	(301,537)	17%
<b>TOTAL REVENUES</b>	<b>\$ 3,032,778</b>	<b>\$ 14,509</b>	<b>\$ 92,918</b>	<b>\$ -</b>	<b>\$ (2,939,860)</b>	<b>3%</b>
<b>EXPENDITURES</b>						
SALARIES & BENEFITS	\$ 10,728,566	\$ 791,790	\$ 2,942,374	\$ -	\$ 7,786,192	27%
SUPPLIES	477,000	16,545	71,345	3,145	402,509	16%
SERVICES & CHARGES	1,809,054	200,363	544,691	62,556	1,201,807	34%
CAPITAL OUTLAY	1,520,000	136,592	551,015	-	968,985	36%
INTERFUND CHARGES	486,952	160,848	224,460	-	262,492	46%
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,021,572</b>	<b>\$ 1,306,138</b>	<b>\$ 4,333,886</b>	<b>\$ 65,701</b>	<b>\$ 10,621,985</b>	<b>29%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (11,988,794)</b>	<b>\$ (1,291,628)</b>	<b>\$ (4,240,968)</b>	<b>\$ (65,701)</b>	<b>\$ (7,682,125)</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
FROM GENERAL FUND	9,767,154	751,320	3,005,280	-	(6,761,874)	31%
	<b>\$ 9,767,154</b>	<b>\$ 751,320</b>	<b>\$ 3,005,280</b>	<b>\$ -</b>	<b>\$ (6,761,874)</b>	
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<b>\$ (2,221,640)</b>	<b>\$ (540,308)</b>	<b>\$ (1,235,688)</b>	<b>\$ (65,701)</b>	<b>\$ (920,251)</b>	

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Revenue and Other Funding Sources**  
For the period January 1, 2026 through April 30, 2026

	Budget	Monthly Receipts	YTD Receipts	Unrealized Revenue	% Received
<b>REVENUE</b>					
SALE OF MERCHANDISE	\$ 2,000	\$ -	\$ 1,188	\$ 812	59%
LIBRARY FEES	35,000	2,707	10,346	24,654	30%
EVENT SPACE	35,000	1,150	9,425	25,575	27%
INTEREST EARNINGS	173,687	8,384	22,794	150,893	13%
PARKING LOT & LEASE	8,755	664	2,698	6,057	31%
CONTRIBUTIONS/DONATIONS	109,000	1,408	32,691	76,309	30%
INTERGOVERNMENTAL REVENUES	123,369	-	10,054	113,315	8%
SALE OF SCRAP/JUNK	1,000	-	-	1,000	0%
OTHER MISC REV	50,000	195	3,721	46,279	7%
<b>REVENUE SUBTOTAL</b>	<b>\$ 537,811</b>	<b>\$ 14,509</b>	<b>\$ 92,918</b>	<b>\$ 444,893</b>	<b>17%</b>
<b>OPERATING TRANSFERS</b>					
GENERAL FUND ALLOCATION	\$ 9,767,154	751,320	\$ 3,005,280	\$ 6,761,874	31%
GENERAL FUND LEVY LID LIFT	2,494,967	-	-	2,494,967	0%
<b>TRANSFERS SUBTOTAL</b>	<b>\$ 12,262,121</b>	<b>\$ 751,320</b>	<b>\$ 3,005,280</b>	<b>\$ 9,256,841</b>	<b>25%</b>
<b>TOTAL REVENUE AND OTHER FUNDING SOURCES</b>	<b>\$ 12,799,932</b>	<b>\$ 765,829</b>	<b>\$ 3,098,198</b>	<b>\$ 9,701,734</b>	<b>24%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**SERVICE AREA SUMMARY**

	<b>Budget</b>	<b>Monthly Expenditure</b>	<b>YTD Expenditure</b>	<b>Encumbrance</b>	<b>Balance</b>	<b>% Used</b>
LIBRARY ADMINISTRATION	\$ 1,705,068	\$ 241,976	\$ 538,216	\$ 238	\$ 1,166,614	32%
COMMUNITY TECHNOLOGY	1,479,617	171,248	386,063	59,370	1,034,184	30%
COMMUNICATIONS	464,237	36,132	126,969	-	337,268	27%
PUBLIC SERVICES	4,897,469	350,721	1,292,575	-	3,604,894	26%
SUPPORT SERVICES	1,148,103	84,839	330,416	-	817,687	29%
PROGRAMMING	1,920,826	141,845	516,480	-	1,404,346	27%
TRAINING	42,600	63	3,333	-	39,268	8%
LIBRARY FACILITIES	1,843,652	142,724	588,820	6,093	1,248,739	32%
CAPITAL EXPENDITURES	1,520,000	136,592	551,015	-	968,985	36%
<b>TOTAL LIBRARY FUND</b>	<b>\$ 15,021,572</b>	<b>\$ 1,306,138</b>	<b>\$ 4,333,886</b>	<b>\$ 65,701</b>	<b>\$10,621,985</b>	<b>29%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72100 LIBRARY ADMINISTRATION**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>PERSONNEL</b>						
SALARIES & WAGES	\$ 830,653	\$ 60,368	\$ 217,756	\$ -	\$ 612,897	26%
PERSONNEL BENEFITS	302,565	22,010	84,117	-	218,448	28%
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 1,133,219</b>	<b>\$ 82,378</b>	<b>\$ 301,873</b>	<b>\$ -</b>	<b>\$ 831,345</b>	<b>27%</b>
<b>OTHER</b>						
SOFTWARE	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	0%
NON TRAVEL MEALS	1,500	-	83	-	1,417	6%
OPERATING SUPPLIES	5,000	54	91	-	4,909	2%
PROFESSIONAL SERVICES	16,000	-	-	-	16,000	0%
BACKGROUND CHECKS	750	-	44	-	706	6%
AIR FARE	2,575	-	-	-	2,575	0%
LOCAL TRAVEL	103	-	-	-	103	0%
LODGING	4,987	2,425	3,324	-	1,663	67%
PER DIEM	1,600	-	380	-	1,220	24%
OTHER TRANSPORTATION EXPENSE	1,650	-	893	-	757	54%
MISC SERVICES/CHARGES	500	-	-	-	500	0%
REGISTRATION/SCHOOLING	3,500	960	1,190	-	2,311	34%
DUES/SUBSCRIPT/MEMBERSHIPS	20,000	-	15,038	-	4,962	75%
BANK FEES	4,944	131	959	238	3,747	24%
INTERFUND PAYMENT FOR SVCS	458,740	156,029	214,342	-	244,399	47%
<b>SUBTOTAL OTHER</b>	<b>\$ 571,849</b>	<b>\$ 159,599</b>	<b>\$ 236,343</b>	<b>\$ 238</b>	<b>\$ 335,268</b>	<b>41%</b>
<b>TOTAL</b>	<b>\$ 1,705,068</b>	<b>\$ 241,976</b>	<b>\$ 538,216</b>	<b>\$ 238</b>	<b>\$ 1,166,614</b>	<b>32%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72140 COMMUNITY TECHNOLOGY**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>PERSONNEL</b>						
SALARIES & WAGES	\$ 711,661	\$ 50,961	\$ 187,520	\$ -	\$ 524,141	26%
PERSONNEL BENEFITS	238,331	20,247	77,935	-	160,396	33%
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 949,992</b>	<b>\$ 71,208</b>	<b>\$ 265,456</b>	<b>\$ -</b>	<b>\$ 684,536</b>	<b>28%</b>
<b>OTHER</b>						
OPERATING SUPPLIES	\$ 8,900	\$ 403	\$ 1,752	\$ -	\$ 7,148	20%
MINOR EQUIPMENT	25,000	-	1,141	3,145	20,714	17%
COMPUTERS	24,000	382	1,036	-	22,964	4%
SMART PHONES, TABLETS	1,700	-	-	-	1,700	0%
PROFESSIONAL SERVICES	20,000	4,582	4,859	802	14,339	28%
CONTRACTUAL SERVICES	190,000	82,075	84,644	55,423	49,934	74%
IT/DATA SERVICES	255,000	12,461	26,683	-	228,317	10%
TELEPHONE	2,575	-	-	-	2,575	0%
CELL PHONE	2,300	138	493	-	1,807	21%
LOCAL MILEAGE	150	-	-	-	150	0%
<b>SUBTOTAL OTHER</b>	<b>\$ 529,625</b>	<b>\$ 100,040</b>	<b>\$ 120,607</b>	<b>\$ 59,370</b>	<b>\$ 349,648</b>	<b>34%</b>
<b>TOTAL</b>	<b>\$ 1,479,617</b>	<b>\$ 171,248</b>	<b>\$ 386,063</b>	<b>\$ 59,370</b>	<b>\$ 1,034,184</b>	<b>30%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72160 COMMUNICATIONS**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>PERSONNEL</b>						
SALARIES & WAGES	\$ 274,755	\$ 21,083	\$ 76,050	\$ -	\$ 198,705	28%
PERSONNEL BENEFITS	114,482	8,431	32,217	-	82,265	28%
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 389,237</b>	<b>\$ 29,514</b>	<b>\$ 108,267</b>	<b>\$ -</b>	<b>\$ 280,970</b>	<b>28%</b>
<b>OTHER</b>						
OPERATING SUPPLIES	\$ 20,000	\$ 407	\$ 5,184	\$ -	\$ 14,816	26%
PROMOTIONAL SUPPLIES	5,000	-	3	-	4,997	0%
PROFESSIONAL SERVICES & PRINTING	25,000	4,088	7,149	-	17,851	29%
CONTRACT SERVICES	5,000	-	14	-	4,986	0%
LOCAL MILEAGE	-	-	28	-	(28)	
ADVERTISING	16,000	2,108	3,026	-	12,974	19%
DUES/SUBSCRIPT/MEMBERSHIPS	4,000	14	3,298	-	702	82%
<b>SUBTOTAL OTHER</b>	<b>\$ 75,000</b>	<b>\$ 6,618</b>	<b>\$ 18,702</b>	<b>\$ -</b>	<b>\$ 56,298</b>	<b>25%</b>
<b>TOTAL</b>	<b>\$ 464,237</b>	<b>\$ 36,132</b>	<b>\$ 126,969</b>	<b>\$ -</b>	<b>\$ 337,268</b>	<b>27%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72210 PUBLIC SERVICES**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>PERSONNEL</b>						
SALARIES & WAGES	\$ 3,067,162	\$ 235,246	\$ 851,455	\$ -	\$ 2,215,708	28%
PERSONNEL BENEFITS	1,291,005	84,923	323,764	-	967,241	25%
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 4,358,167</b>	<b>\$ 320,169</b>	<b>\$ 1,175,219</b>	<b>\$ -</b>	<b>\$ 3,182,949</b>	<b>27%</b>
<b>OTHER</b>						
POSTAGE	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	0%
OPERATING SUPPLIES	66,000	1,777	10,534	-	55,466	16%
SAFETY SUPPLIES (Security Team)	15,000	1,254	1,598	-	13,402	11%
CONTRACTUAL SERVICES	15,000	-	-	-	15,000	0%
LOCAL MILEAGE	3,150	363	872	-	2,278	28%
PARKING	350	-	-	-	350	0%
OPERATING RENT & LEASE	1,600	-	1,027	-	573	64%
UTILITY SERVICES	428,077	27,157	103,325	-	324,752	24%
DUES/SUBSCRIPT/MEMBERSHIPS	125	-	-	-	125	0%
<b>SUBTOTAL OTHER</b>	<b>\$ 539,302</b>	<b>\$ 30,552</b>	<b>\$ 117,356</b>	<b>\$ -</b>	<b>\$ 421,946</b>	<b>22%</b>
<b>TOTAL</b>	<b>\$ 4,897,469</b>	<b>\$ 350,721</b>	<b>\$ 1,292,575</b>	<b>\$ -</b>	<b>\$ 3,604,894</b>	<b>26%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72230 SUPPORT SERVICES**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>PERSONNEL</b>						
SALARIES & WAGES	\$ 744,584	\$ 56,622	\$ 229,762	\$ -	\$ 514,821	31%
PERSONNEL BENEFITS	288,008	22,551	87,309	-	200,698	30%
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 1,032,591</b>	<b>\$ 79,173</b>	<b>\$ 317,072</b>	<b>\$ -</b>	<b>\$ 715,520</b>	<b>31%</b>
<b>OTHER</b>						
OPERATING SUPPLIES	\$ 30,000	\$ 238	\$ 507	\$ -	\$ 29,493	2%
PROFESSIONAL SERVICES	26,200	1,375	1,375	-	24,825	5%
IT/DATA SVCS	43,100	-	3,357	-	39,743	8%
INTERFUND UNEMPLOYMENT	16,212	4,053	8,106	-	8,106	50%
<b>SUBTOTAL OTHER</b>	<b>\$ 115,512</b>	<b>\$ 5,666</b>	<b>\$ 13,345</b>	<b>\$ -</b>	<b>\$ 102,167</b>	<b>12%</b>
<b>TOTAL</b>	<b>\$ 1,148,103</b>	<b>\$ 84,839</b>	<b>\$ 330,416</b>	<b>\$ -</b>	<b>\$ 817,687</b>	<b>29%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72250 PROGRAMMING**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>PERSONNEL</b>						
SALARIES & WAGES	\$ 1,325,320	\$ 94,350	\$ 345,053	\$ -	\$ 980,267	26%
PERSONNEL BENEFITS	529,406	40,085	155,324	-	374,081	29%
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 1,854,726</b>	<b>\$ 134,435</b>	<b>\$ 500,377</b>	<b>\$ -</b>	<b>\$ 1,354,349</b>	<b>27%</b>
<b>OTHER</b>						
OPERATING SUPPLIES	\$ 10,000	\$ 387	\$ 617	\$ -	\$ 9,383	6%
RECREATIONAL SUPPLIES	22,000	2,102	5,120	-	16,880	23%
TV/AV, CAMERAS/PROJECTION EQUIP.	1,000	491	491	-	509	49%
PROFESSIONAL SERVICES	6,000	-	-	-	6,000	0%
PRESENTER SERVICES	25,000	4,085	9,170	-	15,830	37%
LOCAL MILEAGE	2,000	345	704	-	1,296	35%
PARKING	100	-	-	-	100	0%
<b>SUBTOTAL OTHER</b>	<b>\$ 66,100</b>	<b>\$ 7,410</b>	<b>\$ 16,102</b>	<b>\$ -</b>	<b>\$ 49,998</b>	<b>24%</b>
<b>TOTAL</b>	<b>\$ 1,920,826</b>	<b>\$ 141,845</b>	<b>\$ 516,480</b>	<b>\$ -</b>	<b>\$ 1,404,346</b>	<b>27%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72400 TRAINING**

	<b>Budget</b>	<b>Monthly Expenditure</b>	<b>YTD Expenditure</b>	<b>Encumbrance</b>	<b>Balance</b>	<b>% Used</b>
<b>OTHER</b>						
NON-TRAVEL MEALS/LGHT RFRSHMT	\$ 1,300	\$ -	\$ -	\$ -	\$ 1,300	0%
OPERATING SUPPLIES	4,800	63	63	-	4,738	1%
PROFESSIONAL SERVICES	5,000	-	-	-	5,000	0%
AIR FARE	-	-	-	-	-	
LODGING	-	-	-	-	-	
PER DIEM	-	-	-	-	-	
OTHER TRAVEL	2,200	-	-	-	2,200	0%
REGISTRATION/SCHOOLING/CONF	2,800	-	-	-	2,800	0%
TUITION REIMBURSEMENT	25,000	-	3,270	-	21,730	13%
DUES/MEMBERSHIPS	1,500	-	-	-	1,500	0%
<b>TOTAL</b>	<b>\$ 42,600</b>	<b>\$ 63</b>	<b>\$ 3,333</b>	<b>\$ -</b>	<b>\$ 39,268</b>	<b>8%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #72500 FACILITIES**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>PERSONNEL</b>						
SALARIES & WAGES	\$ 710,832	\$ 53,641	\$ 193,423	\$ -	\$ 517,409	27%
PERSONNEL BENEFITS	299,801	21,273	80,687	-	219,115	27%
<b>SUBTOTAL PERSONNEL</b>	<b>\$1,010,634</b>	<b>\$ 74,914</b>	<b>\$274,110</b>	<b>\$ -</b>	<b>\$736,524</b>	<b>27%</b>
<b>OTHER</b>						
CHEMICAL/LAB SUPPLIES	\$ 61,800	\$ 4,816	\$ 30,935	\$ -	\$ 30,865	50%
SAFETY SUPPLIES	6,695	-	-	-	6,695	0%
REPAIR & MAINT SUPPLIES	84,460	4,172	12,191	-	72,269	14%
VEHICLE REPAIR SUPPLIES	4,120	-	-	-	4,120	0%
MINOR EQUIPMENT	11,000	-	-	-	11,000	0%
POWER TOOLS/EQUIPMENT	7,725	-	-	-	7,725	0%
PROFESSIONAL SERVICES	30,900	-	5,810	-	25,090	19%
CONTRACTUAL SERVICES	92,000	7,866	24,206	6,093	61,701	33%
SNOW REMOVAL SERVICES	36,000	16,270	16,270	-	19,730	45%
LANDSCAPE	7,800	-	-	-	7,800	0%
LOCAL MILEAGE	750	79	153	-	597	20%
INSURANCE	142,990	-	142,892	-	98	100%
UTILITIES	24,378	1,331	6,085	-	18,293	25%
MISC REPAIRS/MAINTENANCE	77,500	10,346	13,759	-	63,741	18%
LAUNDRY/JANITORIAL SVCS	2,100	197	552	-	1,548	26%
PERMITS	5,500	879	2,067	-	3,433	38%
ALARM/SECURITY SERVICES	225,300	21,089	57,777	-	167,523	26%
INTERFUND PAYMENT FOR SVCS	12,000	766	2,013	-	9,987	17%
<b>SUBTOTAL OTHER</b>	<b>\$ 833,018</b>	<b>\$ 67,810</b>	<b>\$ 314,710</b>	<b>\$ 6,093</b>	<b>\$ 512,215</b>	<b>39%</b>
<b>TOTAL</b>	<b>\$ 1,843,652</b>	<b>\$ 142,724</b>	<b>\$ 588,820</b>	<b>\$ 6,093</b>	<b>\$ 1,248,739</b>	<b>32%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
For the period January 1, 2026 through April 30, 2026

**FUNCTION #94000 CAPITAL OUTLAY**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>CAPITAL EXPENDITURES</b>						
<b>LIBRARY</b>						
LIBRARY BOOKS/OTHER MATERIALS	\$ 1,350,000	\$ 135,715	\$ 521,746	\$ -	\$ 828,254	39%
BLDG IMPROVEMENTS	50,000	-	-	-	50,000	0%
MACHINERY/EQUIPMENT	120,000	876	28,051	-	91,949	23%
VEHICLES	-	-	-	-	-	
OTHER IMPROVEMENTS (NON BLDG)	-	-	1,218	-	(1,218)	
<b>TOTAL</b>	<b>\$ 1,520,000</b>	<b>\$ 136,592</b>	<b>\$ 551,015</b>	<b>\$ -</b>	<b>\$ 968,985</b>	<b>36%</b>

**SPOKANE PUBLIC LIBRARY**  
**April 2026**  
**Statement of Expenditures**  
 For the period January 1, 2026 through April 30, 2026

**CMTV Fund #1940 City Channel Five - Library Capital Equipment**

	Budget	Monthly Expenditure	YTD Expenditure	Encumbrance	Balance	% Used
<b>CAPITAL EXPENDITURES</b>						
<b>LIBRARY</b>						
COMMUNICATIONS EQUIPMENT	\$ 70,000	\$ 51,596	\$ 51,596	\$ 17,974	\$ 431	99%
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 51,596</b>	<b>\$ 51,596</b>	<b>\$ 17,974</b>	<b>\$ 431</b>	<b>99%</b>

## **Executive Director's Report to the Board**

May 19, 2026

### **Community/Professional Contacts**

I presented to Rotary North at the end of April on library services and our financial challenges.

I attended ULC's CEO Roundtable in Chicago. The focus of the conversations centered around public trust.

I also attended a convening in Yakima focused on the future of local news in Washington. I was able to speak about our partnership with KYRS, Lilac City TV, and our role in civic infrastructure.

### **DEI**

Our next selection for staff discussion will be *The Anti-Ableist Manifesto* by Tiffany Yu.

We created a blog post for Asian American and Native Hawaiian/Pacific Islander Month and Mental Health Awareness Month.

### **Facilities**

Hillyard will be closed on May 24 (Sunday) and Indian Trail will be closed on May 26 (Tuesday) for carpet cleaning.

### **Collections**

Starting May 15, Library of Things items will have a new checkout period of 2 weeks. This new checkout period will help the items circulate more frequently, while still allowing ample time to use them.

### **Staff**

Our STAR Spotlight for April went to Matthew Giron. Matthew received 3 separate nominations for going above and beyond his daily duties. His extra efforts really made a difference to his co-workers.

### **City of Spokane**

I met with the Mayor and City Administrator later this month to get their perspective on our 2027 budget and levy ask.

Additionally, I sent follow up communication out to all of city council, the mayor, and city administrator on our budgetary needs for 2027 and beyond. We have set June 30 as the target date to determine our 2027 funding level from the city.

Respectfully submitted,  
Andrew Chanse  
Executive Director

# May 2026 • Marketing and Communications Board of Trustees Report

## Highlights

- WCAG (web accessibility) deadline was extended to April 2027.
- Introduced a new monthly newsletter called “Books of the Moment” to support our strategic goal around literacy and reading for adults
- Summer Reading Club launching on June 1



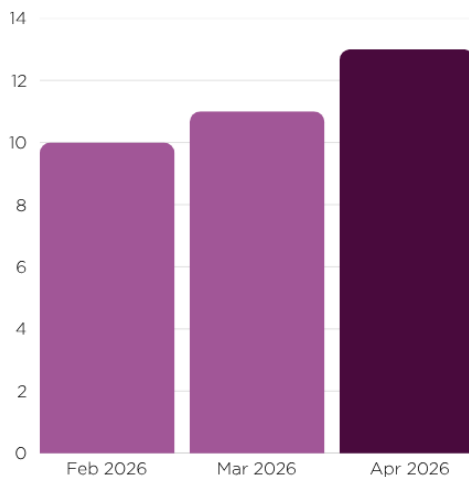
Photo: Alina represented the library at the SRHD National Public Health Week Open House



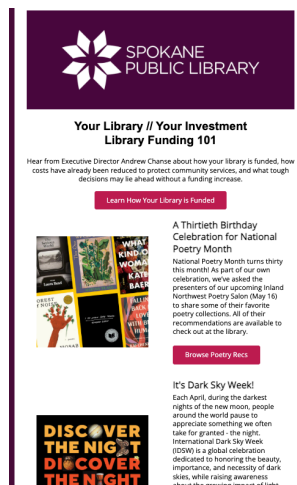
Photo: Summer Reading Club, coming soon!

## Earned Media

In April, the library was featured in 13 media stories on topics including: the book sale, the food drive, the ID event, two writing events, and National Library Week.

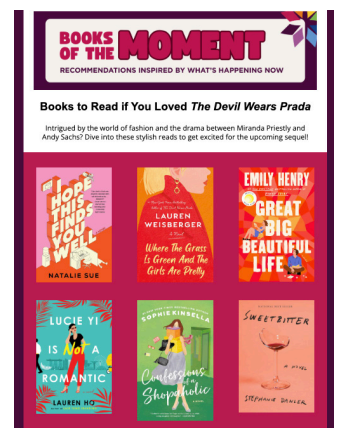


## E-Mail



23 unique emails sent  
1,116,439 total emails  
34% average open rate

Introducing a new monthly newsletter: Books of the Moment.



## Digital Magazine



- April
  - 439 impressions
  - 98 reads
- March
  - 189 impressions
  - 50 reads
- February
  - 410 impressions
  - 91 reads

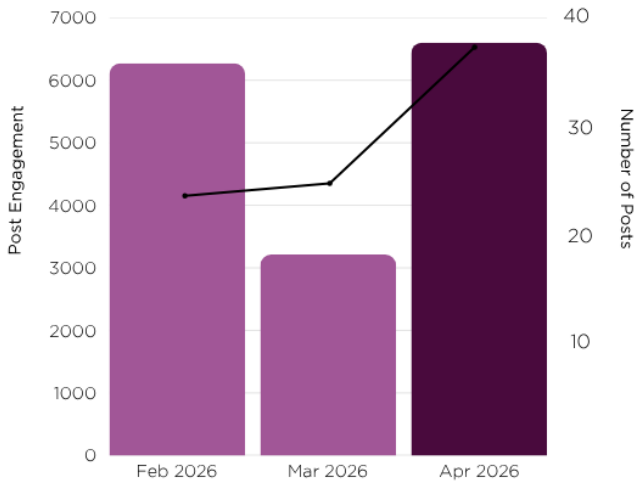
## Top Blogs



- Indian Trail Plant Swap (1,193)
- Book Sale (871)
- The True Cost of eBooks and Audiobooks for Libraries (467)
- Libraries Funding 101 (395)

## Facebook

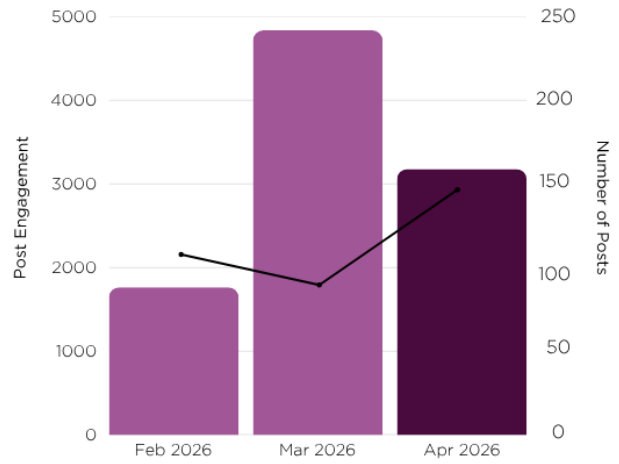
Number of reactions, comments, shares, clicks, and other clicks on content posted within the time period.



The graph above shows that there were 33 Facebook posts in April 2026 with 6.6K post engagements (a 90.7% increase).

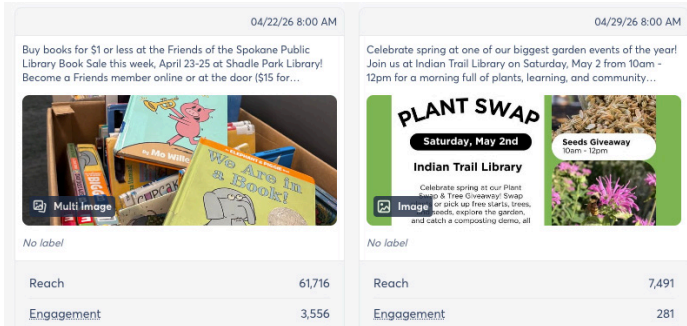
## Instagram

Number of likes, comments, saves, shares, and direct messages on content posted within the time period.



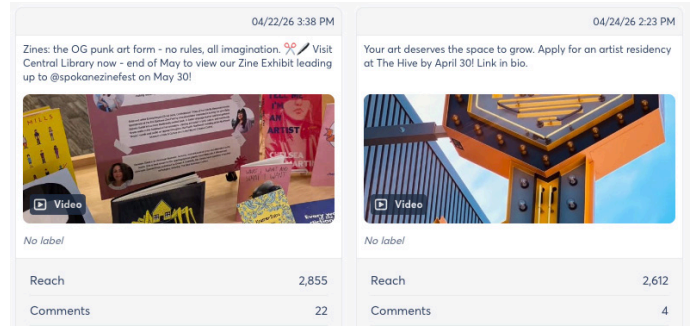
The graph above shows that there were 150 Instagram posts in April 2026 with 1.7K post engagements.

## Top Content



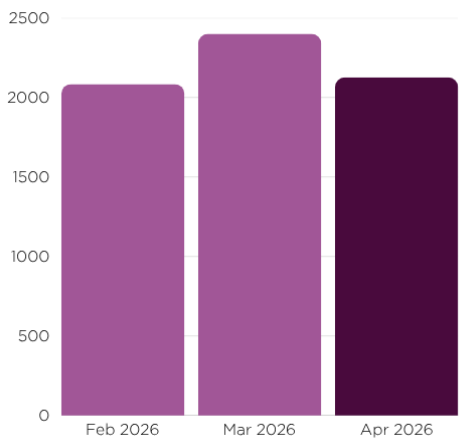
The image above shows the top two Facebook posts from April 2026.

## Top Content\*



The image above shows the top two Instagram posts from April 2026.

## YouTube Views



The graph above shows there were 2,126 YouTube views in April 2026.

## Top YouTube content in April 2026

Title of Video	Views
Create Your Own Escape Room at Home Brainstorm video ideas	173
Placer.ai: Property Report Overview	169
Kid Reviews: Diary of a Wimpy Kid	158
Placer.ai Tutorial: Spatial.ai Demographics Overview	117
Portuguese Bean Soup   Around the World in a Bowl of Soup with Chef Ricky	114

# Library Impact: Illustrated

January 1 - March 31, 2026



**7** Billboards located throughout Spokane near library locations

**4** Custom designs made by local artists



**183%**

Increase in Facebook engagement

**132%**

Increase in Instagram engagement

**27%**

Average read rate on five emails that mentioned the campaign

Total Impressions  
**4,365,662**  
1,168,042 w/out billboards

**5** Local breweries featured custom coasters throughout the entire campaign.



**\$1,270**

Earned from library merch sales



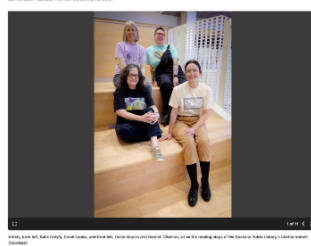
**7** In-person displays



**2,000** Bookmarks handed out

## Organic Online Engagement

Reading rainbows: This Spokane Public Library artist-made swag is fresh and locally made



## Overview

<p>TOTAL PROGRAMS</p> <p><b>468</b></p> <p>Across all included event types (excluding Outreach)</p>	<p>TOTAL ATTENDANCE</p> <p><b>4,757</b></p> <p>People reached (excluding Outreach)</p>	<p>AVERAGE IMPACT SCORE</p> <p><b>19.61</b></p> <p>All programs with calculated scores (excluding Outreach)</p>	<p>ONE-ON-ONE SESSIONS</p> <p><b>282</b></p> <p>282 attendees   Avg 20.63</p>	<p>OUTREACH VISITS</p> <p><b>3</b></p> <p>145 attendees   Avg 12.82 (not included in totals)</p>
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## Highlights

- Tween and Teen Sewing Studio: Room Decor** (10 attendees, avg impact 22.16): Mason's Sewing Studio Programs continue to shine.
- Print Fest Print Fair** (307 attendees, avg impact 28.52): Eva had a very busy Print Fest this year at the Hive.
- Turn Your Drawing into a 3D Print! - For Ages 7-13 and their Caregivers** (38 attendees, avg impact 16.82): Cathy's going out on a high note!
- Hopeful Watercolor Paintings - For Kids and Their Families** (35 attendees, avg impact 20.92): Remelisa's watercolor program was a hit.

## Audience & Event Mix

### By Event Type

Event Type	Programs	Attendance
Small group instruction (20 or fewer)	102	869
Larger audience (21 or more)	84	3,606
One-on-one	282	282
Outreach	3	145

### By Team

Team	Programs	Attendance	Avg Impact
youth services	78	1,956	17.52
adult services	390	2,801	20.03

## Signature Programs

- Book a Technology Expert** — 10 attendees, avg impact 21.00
- Book a Video Educator** — 47 attendees, avg impact 21.00
- Book a Writing Education Specialist** — 4 attendees, avg impact 22.00
- Book an Audio Engineer** — 10 attendees, avg impact 20.00
- Business Consultation** — 39 attendees, avg impact 21.00
- Business Consultation w/ Mike Allen** — 4 attendees, avg impact 20.00
- INSC Consult** — 94 attendees, avg impact 20.00
- Music Lesson** — 74 attendees, avg impact 21.00

# Top Programs

## By Impact Score

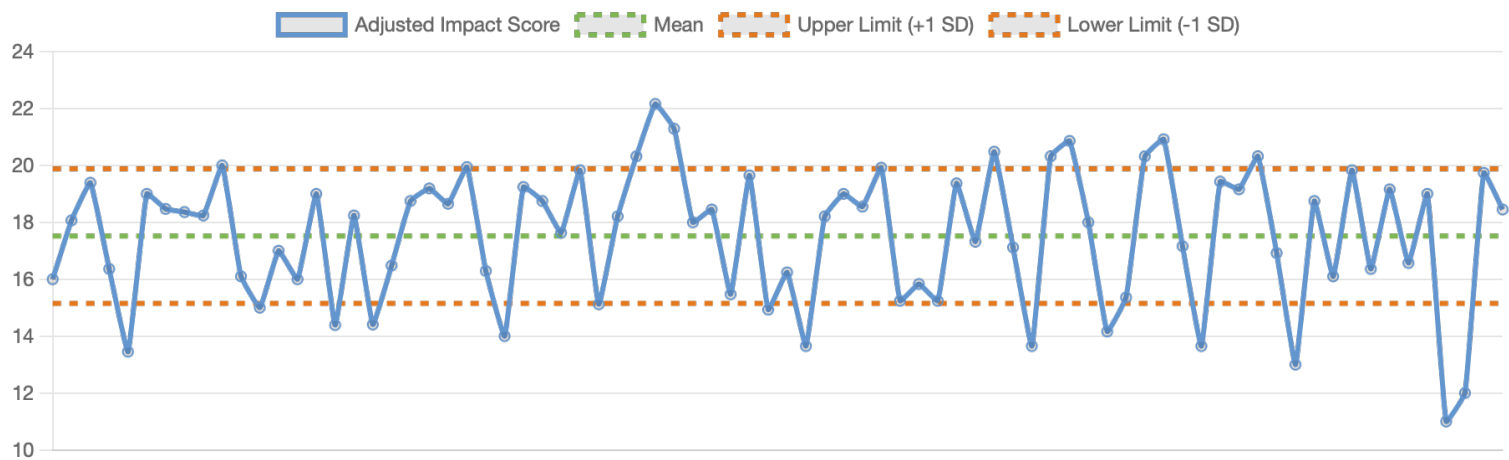
Program	Team	Highest Impact	Attendance
Print Fest Print Fair	adult services	28.52	307
Green Without Grass-Waterwise	adult services	25.40	130
Choosing Your Plants? Go Native--Waterwise workshop	adult services	24.92	142
Hope in the Community	adult services	23.83	140
Efficient Irrigation-Waterwise Workshop	adult services	23.70	94

## By Attendance

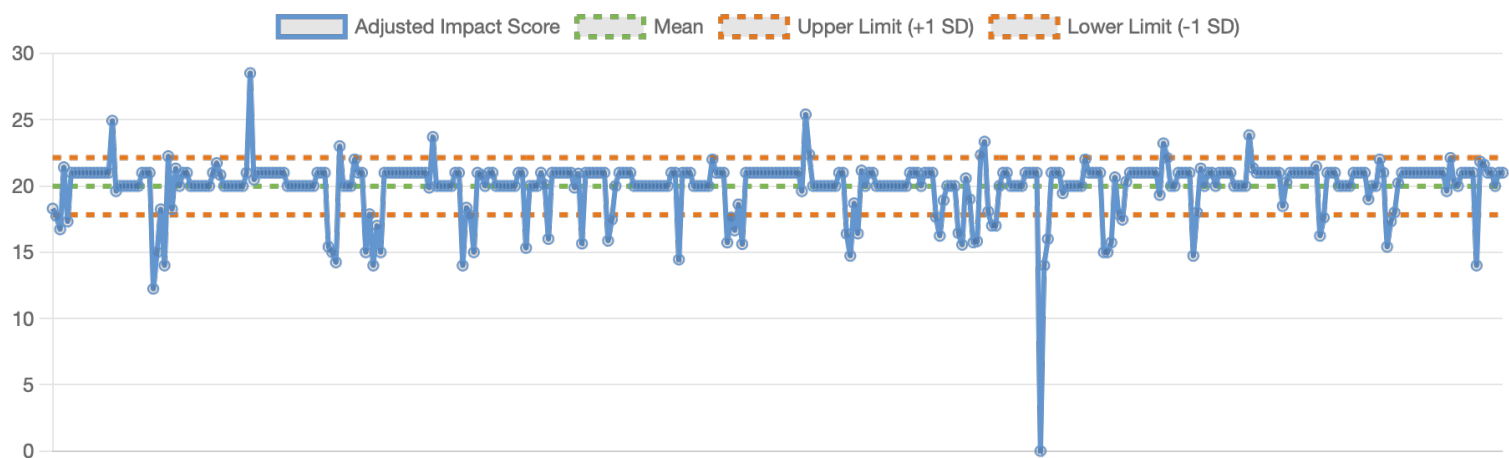
Program	Team	Total Attendance
Toddler Storytime Play & Learn	youth services	605
Kindergarten Countdown Storytime	youth services	454
Print Fest Print Fair	adult services	307
Baby Storytime Play & Learn	youth services	190
Family Storytime Play & Learn	youth services	175

## Impact Over Time (Process Control Charts)

### Youth Services Impact Scores



### Adult Services Impact Scores



### Youth: Above Limit (Top 5)

Date	Program	Attendance	Score
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### Youth: Below Limit (Bottom 5)

Date	Program	Attendance	Score
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04/16/2026	Tween and Teen Sewing Studio: Room Decor	10	22.16
04/16/2026	Turn Your Drawing into a 3D Print! - For Ages 7-13 and their Caregivers	28	21.29
04/25/2026	Hopeful Watercolor Paintings - For Kids and Their Families	35	20.92
04/23/2026	Kindergarten Countdown Storytime	47	20.86
04/22/2026	Kindergarten Countdown Storytime	42	20.48

04/30/2026	Seed Starting for Kids	0	11.00
04/30/2026	Turn Your Drawing into a 3D Print! - For Ages 7-13 and their Caregivers	0	12.00
04/29/2026	Tween Art Lab: Stenciled Art - For Kids Ages 9 - 13	0	13.00
04/02/2026	Build a Bug House	6	13.45
04/20/2026	Seed Starting for Kids	7	13.65

#### Adult: Above Limit (Top 5)

Date	Program	Attendance	Score
04/04/2026	Print Fest Print Fair	307	28.52
04/15/2026	Green Without Grass-Waterwise	130	25.40
04/01/2026	Choosing Your Plants? Go Native--Waterwise workshop	142	24.92
04/25/2026	Hope in the Community	140	23.83
04/08/2026	Efficient Irrigation-Waterwise Workshop	94	23.70

#### Adult: Below Limit (Bottom 5)

Date	Program	Attendance	Score
04/20/2026	Video Studio Drop In	0	0.00
04/01/2026	Open Mic	5	12.24
04/02/2026	Monthly Astrology Forecast	9	14.00
04/08/2026	Advance Legal Planning Presentation	0	14.00
04/08/2026	Genealogy Help Drop In	1	14.00

**Agenda Item: 13A**

Summer Reading Club Overview

**Description:**

Ms. Noble and Ms. Neujahr will share information about the library's annual Summer Reading Club for kids and adults.

**INFORMATION ONLY**