

Northwest Digital Heritage
DPLA Service Hub Participation Agreement

This agreement is between the Washington State Library, Office of the Secretary of State (“Service Hub”) and Spokane Public Library (“Content Partner”).

Northwest Digital Heritage (NWDH) is an initiative to share and provide worldwide, public access to digital cultural heritage resources throughout the Northwest United States. The initiative is managed by three core institutions: Washington State Library, Office of the Secretary of State (WSL/OSOS); State Library of Oregon (SLO); and Oregon Heritage Commission (OHC). A Council, and Working Groups, comprised of members from participating institutions, governs and sets policy direction for the NWDH Service Hub. WSL/OSOS provides the technical infrastructure and staffing to harvest and aggregate digital collection metadata for all institutions served by the Hub, and for the purposes of this agreement, represents the Hub.

The NWDH Service Hub has been established to aggregate and provide public access to digital collection metadata, preview images, and full digital objects when appropriate, via the Digital Public Library of America (DPLA). Content Partners may be libraries, library systems, historical societies, museums, archives, non-profits, or educational institutions in the Northwest, or consortia or other entities authorized to act on behalf of these institutions.

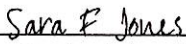
Service Hub and Content Partner agree to the following:

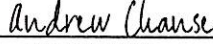
1. Content Partner’s metadata and digital collections will meet the requirements of the Northwest Digital Heritage Content Policy (“Content Policy”) and make a good faith effort to adhere to additional best practices and recommendations therein.
2. Metadata provided by the Content Partner to the Service Hub is made available under a Creative Commons Zero 1.0 Universal Public Domain Dedication (<https://creativecommons.org/publicdomain/zero/1.0/>). Content Partner and Service Hub may negotiate the extent and nature of metadata harvested, provided each record meets minimum DPLA requirements.
3. Individual records provided by the Content Partner resolve to openly accessible online digital objects.
4. Copyright status of digital objects will meet requirements in the Content Policy.
5. Service Hub will harvest metadata and preview images from the Content Partner via OAI-PMH protocol as described in the Content Policy, or by some mechanism negotiated between NWDH and the Content Partner.
6. If Content Partner’s digital repository provides access to Full Digital Objects (access-level versions of digital objects which are significantly larger than preview images) by way of an International Image Interoperability Framework (IIIF) endpoint, Content Partner hereby agrees to share that information with Service Hub for integration with DPLA. DPLA will only reuse Full Digital Objects that fall into the following copyright categories: No Copyright

(<http://rightsstatements.org/page/1.0/?language=en#collection-nc>), No Known Copyright (<https://rightsstatements.org/page/NKC/1.0/?language=en>), or items that are licensed under a Creative Commons license, as identified by URIs in the metadata record.

7. Service Hub will aggregate and share Content Partner’s metadata, preview images, and Full Digital Objects, when appropriate, with DPLA.
8. DPLA will provide end-users with metadata, preview images, and Full Digital Objects when appropriate. In all cases, DPLA will direct all traffic to Content Partner’s online collections for access to full records and full digital objects.
9. Service Hub or DPLA may alter, reformat, abridge, amend, or otherwise change records and preview images for the purposes of standardizing content or providing enhanced access.
10. Content Partner is responsible for providing information to the Service Hub of new collections, changes in server location, significant updates or migrations of metadata, or other changes to the Content Partner’s digital collections or technical infrastructure likely to affect Service Hub’s harvesting activity or operation.
11. Service Hub will provide Content Partner regular updates on NWDH and DPLA, as appropriate.
12. Both parties intend for this to be an ongoing commitment, but either party may terminate the agreement on written notice if they determine that their participation is no longer feasible. Termination will become effective sixty (60) days after receipt of the written notice. Upon termination, the Service Hub will remove Content Partner’s metadata from the data aggregation, and the Content Partner will be released from any obligation on its part under this agreement.

NWDH may provide additional services to institutions. These services have separate agreements. This agreement is solely for the inclusion of Content Partner's metadata and preview images into the Service Hub and DPLA. Neither NWDH nor its partners assume responsibility for the preservation or ongoing maintenance of Content Partner’s digital objects or metadata.

DocuSigned by:

 (authorized signature of Service Hub)

DocuSigned by:

 (authorized signature of Content Partner)

Name: Sara Jones
 Institution: Office of the Secretary of State
 Date: 5/3/2021

Name: Andrew Chause
 Institution: Spokane Public Library
 Date: 4/11/2021