



City of Spokane

Minor Contract Summary

Clerk File #
OPR 2022-0106

Destruct Date
01/01/2050

Cross Ref
OPR 2013-0055

Alt File #

Department Name*
FACILITIES MANAGEMENT

Department Project #

CR #

Submitter
LAGA

Primary Contact
DAVE STEELE

Primary Contact Email
DSTEELE@SPOKANECITY.
ORG

Starting Date

Contractor/Consultant

Name\Contractor\Firm*
SPOKANE PUBLIC LIBRARY/MLK FAMILY OUTREACH CENTER

Contact Name **Contact Email**

Address **Remittance Address**
906 WEST MAIN

City, State, Zip **Remittance City, State, Zip**
SPOKANE, WA 99201

Summary of Services

Description*
Property management agreement contract assignment - MLK and Spokane Public Library desire to assign the Contract to the City of Spokane

Special Instructions for Clerks Office

Contract Cost

Amount	Budget Code	Notes
		NO EXPIRATION DATE

Total Amount* **Effective Date*** **Expiration Date***
\$0.00 03/01/2022 02/29/2040

Contract Type*
OTHER

If new vendor, W-9 and ACH form has been submitted to Accounting*
NO

Quotes (per Purchasing Policy to be kept on file in Dept.)*
NO

Insurance Certificate (attach to the contract)*
NO

City Business Registration (attach verification that a current business license number exists)*
NO

If Public Works Contract, Contractor has been notified of State Law requirements.*
NO

NO

Is this a Lease?*

NO

Electronic Approvals

Accountant for Review*

KBUSTOS

Additional Review (Optional)

Accountant

BUSTOS, KIM

Date

02/11/2022

Department Head

TEAL, JEFFREY

Date

02/11/2022

Division Head

Date

Grants (If applicable)

Date

Distribution List

Contractor Email

nedwards@spokanelibrary.org

Contract Accounting Email

ddaniels@spokanecity.org

Dept Contact Email

jteal@spokanecity.org

Taxes and Licenses Email

tax&licenses@spokanecity.org

Additional Email

fgandy@mlkspokane.org

Additional Email

laga@spokanecity.org

Additional Email

ddinet@mlkspokane.org

Additional Email

Additional Email

dstele@spokanecity.org

Additional Email

Save

City Clerk's No. **OPR 2022-0106**
Cross-Reference OPR 2013-0055



City of Spokane
CONTRACT ASSIGNMENT
PROPERTY MANAGEMENT AGREEMENT

This Contract Assignment is made and entered into by and between the **MARTIN LUTHER KING JR. OUTREACH CENTER** as ("**MLK**"), whose address is 500 South Stone Street, Spokane, Washington 99202 and **SPOKANE PUBLIC LIBRARY**, whose address is 906 West Main Avenue, Spokane, WA 99201-3316, as "**Assignor**", and **CITY OF SPOKANE**, whose address is 808 West Spokane Falls Boulevard, Spokane, Washington, as "**Assignee**", individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, MLK and the Assignor entered into a Contract dated September 24, 2018, regarding providing project management services and payment arrangement for those services; and

WHEREAS, the Assignor desires to assign the Contract to the Assignee with consent of MLK.

NOW, THEREFORE, in consideration of these Assignment terms, the parties mutually agree as follows:

1. ASSIGNMENT.

A. For value received, the Assignor assigns all of its rights, title and interest under the Contract described above to the Assignee effective March 1, 2022.

B. The Assignee accepts the Assignment and agrees to assume all contractual rights and liabilities arising after such date.

2. REPRESENTATIONS.

A. MLK and the Assignor warrant and represent that the Contract is in full force and effect and is fully assignable.

B. The Assignor further represents that the rights being transferred are free of lien, encumbrance or adverse claim.

3. CONSENT OF THE MLK.

MLK agrees to the above Assignment, affirming that no modification of the Contract is made or intended, except that the Assignee is now and hereafter substituted for the Assignor.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Assignment by having legally-binding representatives affix their signatures below.

**ASSIGNOR
SPOKANE PUBLIC LIBRARY**

DocuSigned by:
By Andrew Chanse 2/15/2022
Signature AD3AB888F399478... Date

Andrew Chanse
Type or Print Name

Executive Director
Title

**MARTIN LUTHER KING FAMILY
OUTREACH CENTER**

DocuSigned by:
By Freda Gandy 2/8/2022
Signature AD3AB888F399478... Date

Freda Gandy
Type or Print Name

Executive Director
Title

**ASSIGNEE
CITY OF SPOKANE**

DocuSigned by:
By Jeff Teal 2/15/2022
Signature B52DD3B8FB30440... Date

Jeff Teal
Type or Print Name

Director of Facilities
Title

Attest:

DocuSigned by:
Lina Hoffman
City Clerk CC56CBA4DCC84D6...

DS



Approved as to form:

DocuSigned by:
Michael Piccolo
Assistant City Attorney 0E8DBB1D5CFE4BA

Certificate Of Completion

Envelope Id: 5D7C02C38F6948728AAB5132E1274962	Status: Completed
Subject: Please DocuSign: OPR 2022-0106 / Spokane Public Library & MLK Family Outreach / Contract Assignment	
Source Envelope:	
Document Pages: 4	Signatures: 4
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Stamps: 1
Envelope Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Jillann Hansen
	808 W. Spokane Falls Blvd.
	Spokane, WA 99201
	jehansen@spokanecity.org
	IP Address: 198.1.39.252

Record Tracking

Status: Original	Holder: Jillann Hansen	Location: DocuSign
2/11/2022 2:53:24 PM	jehansen@spokanecity.org	

Signer Events

Michael Piccolo
mpiccolo@spokanecity.org
Assistant City Attorney
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:
Michael Piccolo
0E8DBB1D5EFE4BA...
Signature Adoption: Pre-selected Style
Using IP Address: 155.190.2.32

Timestamp

Sent: 2/11/2022 2:59:04 PM
Viewed: 2/11/2022 4:45:29 PM
Signed: 2/11/2022 4:46:32 PM

Electronic Record and Signature Disclosure:
Accepted: 2/11/2022 4:45:29 PM
ID: e1b93661-a802-4041-9e5d-64fdec2e5418

Andrew Chanse
achanse@spokanelibrary.org
Executive Director
Security Level: Email, Account Authentication (None)

DocuSigned by:
Andrew Chanse
AD3AB888F399478...
Signature Adoption: Pre-selected Style
Using IP Address: 172.58.43.50
Signed using mobile

Sent: 2/11/2022 4:46:33 PM
Resent: 2/14/2022 8:10:54 AM
Viewed: 2/15/2022 9:54:24 AM
Signed: 2/15/2022 9:59:18 AM

Electronic Record and Signature Disclosure:
Accepted: 3/10/2021 2:44:40 PM
ID: e8687d01-df2e-4189-9d9d-7564dcfe8664

Jeff Teal
jteal@spokanecity.org
Director of Facilities
Jeff Teal
Security Level: Email, Account Authentication (None)

DocuSigned by:
Jeff Teal
B52DD5B8FB30440...
Signature Adoption: Pre-selected Style
Using IP Address: 155.190.3.5

Sent: 2/15/2022 9:59:19 AM
Viewed: 2/15/2022 11:27:17 AM
Signed: 2/15/2022 11:27:28 AM

Electronic Record and Signature Disclosure:
Accepted: 5/3/2021 1:50:20 PM
ID: c2f383b0-c3f2-4604-95b6-7177c2865ce4

Terri L. Pfister
tpfister@spokanecity.org
City Clerk
City of Spokane
Security Level: Email, Account Authentication (None)

DocuSigned by:
Terri L. Pfister
CC58CBA4DCC84D6...

Sent: 2/15/2022 11:27:29 AM
Viewed: 2/15/2022 11:35:26 AM
Signed: 2/15/2022 11:35:41 AM



Signature Adoption: Uploaded Signature Image
Using IP Address: 155.190.3.6

Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/11/2022 2:59:04 PM
Certified Delivered	Security Checked	2/15/2022 11:35:26 AM
Signing Complete	Security Checked	2/15/2022 11:35:41 AM
Completed	Security Checked	2/15/2022 11:35:41 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

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electronically from us.

How to contact SHI International Corp OBO City of Spokane:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: klund@spokanecity.org

To advise SHI International Corp OBO City of Spokane of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from SHI International Corp OBO City of Spokane

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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